

AGENDA

MURPHYS CEMETERY DISTRICT

REGULAR MEETING Thursday August 17, 2023

THIS MEETING WILL BE HELD IN THE EPVMD Hall AKA THE LIONS HUT at 99 School Street,
Murphys at 7 PM

PLEASE NOTE THE CHANGE OF DAY TO THURSDAY AND THE CHANGE OF LOCATION

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in this meeting, please contact the Murphys Cemetery District at (209)728-2387 at least 48 hours prior to the start of the meeting. Notification in advance will allow reasonable arrangements to be made to ensure accessibility to this meeting. Government Code §54954.2(a)
The agenda is available for public review at <http://murphyscemetery.com>

CALL TO ORDER

PUBLIC COMMENT

Any item of interest that is within the jurisdiction of the Murphys Cemetery District and is not posted on the Regular agenda may be addressed during the Public Comment period. California law prohibits the District from taking action on any matter which is not posted on the agenda unless it is determined to be an emergency by the District. The Public Comment period shall not exceed a total of 15 minutes. If Public Comment is completed before the end of the 15 minute allotted time period, the Board may immediately move to the Regular Agenda. Each speaker is to limit their remarks to no more than 5 minutes unless further time is granted by the Chairperson.

SPECIAL PRESENTATION: Murphys Congregational Church representative on replacement of the cross in the cemetery.

REGULAR AGENDA

If you wish to address the District on an agenda item, please make that request of the Chairperson when that Agenda item is introduced. You may give your name if you choose to do so. Time limits are 5 minutes per person on any agenda item.

APPROVAL OF MINUTES: Regular Meeting held on May 19, 2022. No board meeting was held in June or July of 2023.

CORRESPONDENCE:

1. Annual SS Information Request
2. SDRMA Worker Comp Annual Payroll Reconciliation request
3. SDRMA offer of CA Federal Employment Notices Poster
4. Public Record Request for copy of the employee salary with employee names attached.

OLD BUSINESS

1. Discussion on new burial area planning and possible columbarium installation using pre-built niches.
2. Plans for September 30th volunteer/Boy Scouts cemetery clean-up day.
3. Discussion of a policy on Public Contracting.
4. New receipt books arrived.

NEW BUSINESS

1. Placement and removal of flags on veteran's graves with discussion on obtaining help for the work.
2. Discussion and possible action needed on use of a gate behind the maintenance building to enter the cemetery by next door family.

3. Facebook groups for “Buena Vista Cemetery” & “Murphys Cemetery District”: Discussion whether they should be taken down/can we get them taken down.
4. Possible sign to install of inside of entry gate with instructions on how to leave the cemetery after the gate closes.

GROUNDSKEEPER REPORT:

1. Groundskeeper was out of town May 23 thru June 11
2. Garden hoses are leaking.
3. Post to protect water pipe knocked over on July 31st

FINANCIAL REPORTS

1. Draft of 2023-24 final Budget for approval.
2. County financials: YTD May 30, 2023
3. Budget vs Actuals and Itemized Category reports: YTD May 30, 2023
4. Invoices:
 - a. AT&T wireless service \$81.94 due 6/17/2023; \$81.94 due 7/17/2023; \$81.95 due 8/17/2023
 - b. AT&T for phone book listing: \$4.41 due 6/22/2023; \$4.41 due 7/23/2023 & \$4.41 due 8/22/2023
 - c. Cal-Waste for bin rent: \$24.68 each month for June, July & \$26.70 for August 2023 + \$32.11 for emptying bin.
 - d. Reimburse Jeff Garrison \$50 for dump fees & \$96.85 for mileage.
 - e. Reimburse Maureen Elliot \$25.15 for flash drives and \$118.15 for packs of plot sale receipt books.
 - f. Foothill Portable Toilets \$140
 - g. SDRMA \$779.84 for Worker Comp insurance and \$3,513.97 for Liability insurance.
5. Plot sales since May 15 thru the 15th of August, 2023: Cremain Plots; 2.

TRUSTEE’S ANNOUNCEMENTS IN COMPLIANCE WITH GOVT. CODE § 53232.3(D), Board members may provide brief reports on any meetings attended at the expense of the local agency, and may make other announcements with no discussion or action to be taken.

1. Updated list of burials uploaded to website

DATE OF NEXT MEETING: Thursday, November 16, 2023

ADJOURNMENT: