

## MURPHYS CEMETERY DISTRICT

Minutes of the Board of Directors meeting of November 17, 2021

**CALL TO ORDER:** The meeting was called to order by Chair Karen Kaua at 7:00 PM in the Murphys Historical School. Present were Trustees Jeff St. Louis, Kristi Darby, Maureen Elliott, Karen Kaua. Absent: Patti Cripe. Also present public Jim Heryford, Nell Slankard and Jackie Reeves

**QUORUM:** A quorum of four board members was present.

**PUBLIC COMMENTS:** None

Dana Wadle, scheduled to present the board on the latest CSDA Legislative updates was forced to cancel at the last minute.

**KAUTZ REPRESENTATIVE JIM HERYFORD:** Mr. Heryford told the board that John Kautz is interested in the progress of getting the last section of the cemetery ready for burials. The main interest would be in landscaping but the board let him know that they cannot spare space for landscaping and would not be able to maintain landscaping. Heryford than stated that he believed Mr Kautz would help with the cost of the prep work for the new area. No action was taken and it was left open for the district to contact Mr Heryford if they had something they wanted to request assistance with.

**APPROVAL OF MINUTES:** Darby moved that the Minutes of August 19, 2021 be approved as presented. No meetings were held in September or October of 2021. St. Louis seconded the motion and the motion passed 4/0

**CORRESPONDENCE:**

1. SDRMA Refund: Elliott reported that a refund of \$494.16 was received on the worker comp premium for this fiscal year.
2. The Calaveras Tree Mortality Program with will surveying the cemetery for any dangerous trees that might fall on the county road.
3. CalPers Annual Information Request was due 11/4/2021 and Elliott submitted it in time.
4. A letter from the Mosbaugh family relinquishing their interests in any plots in Buena Vista Cemetery was presented. Their name had been on the map for two 10x10 plots before plots were charged for so there is no refund due.

**GROUNDSKEEPER REPORT:**

The groundskeeper did not send a written report. A oak tree on the road near the maintenance building split in two and fell across the road, The remaining section still standing is probably also going to fall. A bid from A-1 Tree Service will be obtained to remove the fallen tree and cut down what is left of the tree.

**OLD BUSINESS:**

1. The Districts Corona Virus Restrictions were reviewed and will remain as posted on the website at this time.
2. Form 700 were required to be filled out by April of 2021. The only one provided so far has been from Karen Kaua. This is a legal requirement and needs to be followed.
3. Discussion continued on opening the new area for burials. Guy Jordan's brother did make contact once about brush removal but has not responded since. The road work and brush removal are the first steps that need to be done.

**NEW BUSINESS:**

1. A discussion was held on a letter from the county on selling plots pre-need. At this time, due to the small number of available plots in the current areas of the cemetery, no pre-need sales will be made.
2. A discussion was held on the current plot prices. No increase in price has been made for over 10 years. Darby moved that starting 1/1/2022 that the price of a cremain plot be raised from \$125 to \$150; 5x10 plots raised from \$250 to \$300 and 10x10 plots raised from \$450 to \$600. Endowment fees to remain the same as they are now. St. Louis seconded the motion and it passed 4/0
3. County Council's letter on the proper way to distribute any firewood from downed trees was discussed. It states that wood should be donated to a non-profit or a lottery system of deciding who can take the wood should be done. The other option is to have any contractor hired to remove trees also take all the wood. Kaua moved that on the current downed tree that A-1 Tree Service be hired with them removing all the wood. Darby seconded the motion and it passed 4/0
4. Jim Heryford of Gold Electric, who was present at the board meeting, said he would take care of replacing the halyard and flag on the flag pole.
5. A discussion was held on holding plots for people whose name was placed on the map before 1967 when the cemetery started charging for plots. Elliott moved that any plots of that nature have the names removed and the

plots sold since it had been 54 years with no one being buried in those free plots. Darby seconded the motion and it passed 4/0

### **FINANCIAL REPORTS**

1. County financial reports YTD July 31, 2021 report was presented.
2. Budget vs Actuals and Itemized Category Reports YTD July 31, 2021 was- presented.
3. Invoices were presented for:
  - a. AT&T wireless service: \$94.49 due 9/17/2021; \$82.09 due 10/17/2021 & \$91.37 due 11/17/2021.
  - b. AT&T for phone book listing: \$ \$4.67 due 9/22/2021; \$4.67 due 10/22/2021 & \$4.67 due 11/22/2021.
  - c. Cal-Waste for bin rent: \$23.17 each month for Sept., Oct. and Nov. 2021 and for \$32.11 for emptying the bin.
  - d. Reimburse Robert Wetzel \$44.88 for landfill fees and mileage costs and \$154.54 for a new tractor battery.
  - e. Reimburse Jeff Garrison \$168.48 for landfill fees, mileage costs and \$8.33 for toilet paper.
  - f. Reimburse Maureen Elliott \$78.50 for flag pole lanyard and \$31.99 for 5 flash drives.
  - g. CSDA \$303 for annual member fee
  - h. Murphys Postmaster \$84 for box rent fee
  - i. CAPC \$63 for annual dues
  - j. Other invoices: None
4. Plot sales in Sept and Oct 2021: Two 10x10 plots, one 5x10 plot and two 5x5 plots.

**TRUSTEE REPORTS/ITEMS OF INTEREST: None**

**DATE OF NEXT MEETING:** The next meeting will be held on February 16, 2022

**ADJOURNMENT:** St; Louis moved that the meeting be adjourned. Elliott seconded the motion and the motion passed 4/0. The meeting adjourned at 8:36 PM