

MURPHYS CEMETERY DISTRICT

Minutes of the Board of Directors meeting of November 16, 2023

CALL TO ORDER: The meeting was called to order by Chair Karen Kaua at 7:02 PM in the EPVMD Hall, AKA The Lion's Hut at 99 School Street, Murphys, CA. Present were Trustees Maureen Elliott, Karen Kaua, Jackie Reeve, Patti Cripe and Jeff St Louis.

QUORUM: A quorum of five board members was present. Call to order at 7:00 PM

PUBLIC COMMENTS: None

SPECIAL PRESENTATION: Dane Wadle of CSDA who was scheduled to speak to the board had to cancel so was not present.

APPROVAL OF MINUTES: The minutes of the Regular Meeting on August 17 and of the Special Meeting on October 15, 2023 were presented. Reeves made a motion to approve both minutes as written. The motion was seconded by Cripe and was approved 5/0. No meetings were held September of 2023.

CORRESPONDENCE:

1. An email from the Vallecito Cemetery District proposing a joint meeting of all the county cemetery districts was discussed. The board agreed it was a good idea and proposed that the MCD host the meeting with a suggested date to be in January and from 1-3 PM on a Saturday.
2. The CAPC Request for District Info and Annual Survey has been completed by Elliott and submitted.

OLD BUSINESS:

1. A discussion was held on work for the new burial area. Elliott reported that A-1 Tree and Land Services has completed the brush removal. Discussion was held on the next step. St. Lois moved that a bid be obtained to putting in a water system in the new area so one bid could be known for planning purpose. He suggests Angels Plumbing. Reeves seconded the motion and it passed 5/0.
2. Elliott reported on her visit to St. Patrick's Church cemetery to view their new columbarium and suggested several areas in Buena Vista Cemetery where a Columbarium could be built. The board liked the idea and will continue planning for a columbarium to be installed during future board meetings.
3. A review of the recent Cemetery Clean-Up Day was held. Everyone considered it a success and it was suggested that future clean ups be planned before Memorial Day and Veterans Day.
4. Elliott updated the board on a phone conversation with the family who purchased a house behind the maintenance building who were using a gate from their lot into the cemetery. The family has agreed to close of the gate in the fence .
5. A discussion was held on the 3 Facebook pages that are called Buena Vista Cemetery and Murphys Cemetery (sic) District. Since all 3 of them have the MCD contact info and street address on them, Elliott sent a message to FaceBook asking that they either be taken down or that the MCD be given control over the pages. There has been no response from Facebook. Elliott to try again and report back at the next board meeting.
6. Board members Reeves and Kaua offered to remove the flags from the graves of veterans after Veterans Day.

NEW BUSINESS:

1. Discussion was held on the problem of the entry gate closing each time the power goes off. St Lois moved that signs be made for the gate so the public will know that the gate will close if the power goes off and a sign for the inside of the gate telling how to get out of the cemetery if the gate is closed. Cripe seconded the motion that the 2 signs be purchased and it passed 5/0
2. A review of the draft Resolution on a Policy for Public Contracting Limits was done. Reeves moved to accept the Resolution as proposed. Elliott seconded the motion and it passed 5/0
3. Elliott told the board that a refund was received from our Worker Comp Insurance for \$193.

GROUNDSKEEPER REPORT:

1. The groundskeeper will be gone from Oct 28 to Nov. 15 2023 and will ask Bob Wetzel to cover for him

FINANCIAL REPORTS

- 1. County Financials YTD Sept 30, 2023 were presented
- 2. Budget vs Actuals and Itemized Category Reports YTD Sept 30, 2023 were presented.
- 4. Invoices as listed on the Agenda were presented and approved for payment on a motion made by St.Louis and seconded by Reeves. The motion passed 5/0
- 5. A report on the number of plot sales since Aug 17 to Nov 15 2023 was presented. The only plot sold was 1 remain plot during that time period,

TRUSTEE REPORTS/ITEMS OF INTEREST

None

DATE OF NEXT MEETING: The next regular meeting will be held on February 15, 2024

ADJOURNMENT: Kaua moved that the meeting be adjourned. Reeves seconded the motion and the motion passed 5/0. The meeting adjourned at 9:06 PM