

MURPHYS CEMETERY DISTRICT

Minutes of the Board of Directors meeting of August 17, 2022

CALL TO ORDER: The meeting was called to order by Chair Karen Kaua at 7:02 PM in the Murphys Historical School. Present were Trustees Maureen Elliott, Karen Kaua, Jackie Reeve, Patti Cripe and Jeff St Louis.

QUORUM: A quorum of five board members was present.

PUBLIC COMMENTS: None

APPROVAL OF MINUTES: Reeves moved that the Minutes of May 19, 2022 be approved as presented. No meetings were held in June or July of 202. Kaua seconded the motion and the motion passed 5/0

CORRESPONDENCE:

1. SDRMA Worker Comp Annual Payroll Reconciliation Report
2. Complaint from L Johnson about grave marker on Maynes plot. Reeves moved that the board chair contact Mrs Johnson to let her know that this is not something that the board would be involved in and that it should be resolved between the 2 families. Cripe seconded the motion and it passed 5/0

GROUNDSKEEPER REPORT:

1. The groundskeeper reports a prior community service worker has contacted him and now has hours to serve from Tuolumne Co. That county does not provide a report page to fill out.
2. Elliott told the board that a groundskeeper is putting hours on a time sheet that were worked in the previous work period. She will advise him that this cannot be done. Also, groundskeeper is adding some mileage for using his own vehicle while in the cemetery, which is acceptable but has not happened before.
4. The groundskeeper will be out of town from on a fire call for about 2 weeks. The substitute groundskeeper will not be available at that time.

OLD BUSINESS:

1. Since nothing has been heard from the Kautz family on their offer to assist in the work to open the new area. Elliott is to contact Angels Sewer and Drain for bid on installing water and Guy Jordan Excavating for bid on road work.
2. Elliott reported that the EPVMD provided 800 new flags for veteran's graves.
3. Ethics and Sexual Harassment Prevention courses have now been completed by Kaua, Reeves and St. Louis.
4. A member of the public was questioning why the cross was not replaced. Kaua will contact Joe Jackson of the Congregational Church to see if they are still planning to do a replacement.

NEW BUSINESS:

1. A large pine and several smaller trees have died. Elliott to contact A-1 Land Management to remove them.
2. To burn old flags in the cemetery will require a variance to the burn permit. Elliott will find out what is needed.
3. Cattle have been getting in the cemetery from John Davies field. Elliott to get bids for replacing that section of the fence with a cattle proof type fence.
4. A valve to turn our water on is in the Northington property. After discussion, it is tabled until a later meeting.
5. A 5 year audit must be done this year. Ryan Jolley CPA agreed to take on the task.
6. We are on our last receipt book for plot sales. Moved to next board meeting
7. Elliott told the board that the long time grave digger retired and the mortuary is now going to be digging graves.
8. A member of the public has 2 plots that she does not plan to use and wants a refund. However the family got the plots before the cemetery was charging for plots, so no refund can be given.
9. Discussion was held on possibly getting bids to have the stumps in the cemetery ground down. No decision was made.

FINANCIAL REPORTS

1. County financial reports YTD May 31, 2022 report was presented.
2. Budget vs Actuals and Itemized Category Reports YTD May 31, 2022 was presented.

3. Invoices were presented for:

- a. AT&T wireless service; \$90.88 due 6/17/2022; 7/17/2022 and \$91.73 due 8/17/2022
- b. AT&T for phone book listing: \$ \$4.67 for each month, due 6/22/2021; 7/22/2022 & due 8/22/2022.
- c. Cal-Waste for bin rent: \$23.17 each month for June & July & \$24.68 for August and \$32.11 for emptying bin.
- d. SDRMA \$5,486.53 for Worker Comp and \$3,390.07 for Liability Insurance.
- e. Reimburse Jeff Garrison \$46.95 for fuel extinguisher; \$72 for dump fees; \$153.81 for mileage.
- f. Reimburse Maureen Elliott \$4.60 for postage & \$7.75 for small tool purchase
- g. Other invoices:

Kaua moved to approve all warrants, Reeves seconded the motion and it passed 5/0

4. The 2022-23 final budget will be due so another meeting may have to be called when the Co. Auditor sends the numbers to us.

4. Plot sales in May, June and July of 2022: Two 5x5 plots.

TRUSTEE REPORTS/ITEMS OF INTEREST

DATE OF NEXT MEETING: The next regular meeting will be held on November 16, 2022

ADJOURNMENT: St; Louis moved that the meeting be adjourned. Elliott seconded the motion and the motion passed 5/0. The meeting adjourned at 9:19 PM