

AGENDA Joint Meeting of all Calaveras County Cemetery Districts
Murphys Masonic Lodge Hall, 384 Church Street, Murphys, CA
Saturday January 20, 2024 1PM- 3PM

1. Welcome & Introductions

2. Items concerning all Special Districts

A. **Websites:** What are the requirements?

B. **Educational requirements:** Ethics and Sexual Harassment Prevention training.

C. **State required filings:** Statement of Economic Interest (Form 700): Annual Government Compensation Report (GCC); Statement of Facts (Form NPSF-405)

D. **Public Record Requests:** How to handle them

E. **Employees/Labor Laws:** Sick leave, work hours and other Labor Laws.

F. **Annual Audits:** Do you have an annual audit done? What are the alternatives to an annual audit?

G. **LAFCO's role with Special Districts**

H. **Use of Social Media**

I. **CalCard program**

4. Items Concerning only Cemetery Districts

A. **Boards:** Number of members; Written policies; Number of annual meetings etc.

B. **What can your cemetery district do?** Install a Columbarium? Sell Monuments? What rules can a cemetery board make for burials and management of the cemetery etc.

C. **Endowment care fund;** Is your cemetery required to have one? What is the Endowment Care fee?

D. **Cemetery Management:** Recognition of veteran burials; Using volunteers in the cemetery. Trespassers in the cemetery; County code on animals in cemeteries etc.

E. **Interment Rights of Succession:** Who has the right to decide on future burials in a family plot?

F. **Open Discussion by attendees on running a cemetery.**